

THE MERC PLAYHOUSE

THEATER RENTAL AGREEMENT

This is an agreement between The Merc Playhouse Society (the Merc), and _____ (renter).

Contact Name: _____ Address: _____
Phone _____ Email _____

Name or description of event: _____

The rental date begins on: _____ (m/d/y) and ends on _____ (m/d/y).

The rental time begins when the renter's equipment is loaded into the Merc.

Expected load in time: _____ **(Office only) out time:** _____ **Hours charged:** _____

The renter agrees to pay the following rates (check one of the following):

- _A. **Regular Daily Rate** \$42/hour with a 4 ½ hour minimum. For additional hours beyond 4 ½ hours, the rate is \$42/ hour to a maximum of 10 hours, after which the rate increases to \$52/hour.
- _B. **Non-Profit Group Rate** (e.g. Methow Conservancy, Methow Arts, Pipestone, Cascadia, Methow Valley Schools) \$42/hour with a two hour minimum. Renter must have Washington State non-profit status.
- _C. **Weekly rate (7 continuous days)** \$1000. This includes up to 4 1/2 in each 24 hour period to a maximum of 10 hours, after which the rate increases to \$52/hour.

A \$42 deposit must accompany this agreement. Until the signed agreement and deposit are received, your reservation cannot be guaranteed. This deposit is non-refundable unless the rental is cancelled by the Merc due to circumstances beyond its control. Please note that partial hours after the minimum are charged to a full hour.

RIGHTS AND RESPONSIBILITIES OF THE MERC AND THE RENTER

1. The renter carries liability insurance and personal property insurance and holds the Merc Playhouse Society and its Board of Directors, singly and/or together, harmless for damage to equipment brought in by the renter.
2. The renter assumes responsibility for leaving the theater premises and theater equipment in the same condition they were at the start of rental and assumes liability for any damage to theater property and/or equipment belonging to The Merc Playhouse.
3. Extra seating may be brought onto the premises by the renter; however, the renter agrees to pay an additional 10 % of the ticket price to the Merc for any additional seats brought in and sold.
4. The renter is responsible for the operation of the box office. Through prior arrangement, the Merc may be able to supply personnel and assistance during the period of audience ingress at a rate of \$20 per hour per person required.
5. The Merc Playhouse Society agrees to have the theater premises ready and clean, with the bathrooms supplied with paper and soap and in good working order.
6. The Merc Playhouse Society agrees to have the equipment shown on its equipment list (available at renter's request) on the premises, ready for use, and in good working order. If attached hereto, the equipment list must be initialed by both parties.
7. The Merc holds the right to sell concessions on the premises. Notable exceptions are the sale of books, audio recordings, and video recordings brought in by the renter, for which copyright is held by the renter. The Merc has a table available for use, please request in advance.
8. The piano will have been tuned within the last six months. Further tuning will be done at the expense of the renter.

This agreement is binding on both parties signed below:

For the renter: _____ Date _____

For the Merc Playhouse Society: _____ Date _____

*****Return **two** signed copies of this agreement with your deposit to:

**The Merc Playhouse
PO Box 425
Twisp, WA 98856**

For questions phone 997-7529, or email info@mercplayhouse.org.